

BAY REGIONAL LOCAL HUMAN RIGHTS COMMITTEE
Quarterly Meeting
August 12, 2013
Minutes

Members Present: Renee Greene, Tamesha Giddens, and Constance Hollands

Members Absent: Richard Bishop and Taylor Bervine

Others Present: Stewart Prost, Human Rights Advocate

Affiliates Present: A&C Alternative Care, LLC
Best Friends, LLC
Crescent Counseling & Casework Services, Inc
Family and Community Transition Services
Garris Group Family Services, LLC
Genesis I - House of Care
Image House
Just By 5, Inc
La Mariposa, Inc
NDUTIME Youth and Family Services, Inc
Noble Care, LLC
Pathways to Life, Inc
Quality Living, LLC
Turning Point
Youth Solutions, Inc

Affiliates Absent: The Notebook, Inc

CALL TO ORDER: 6:41 pm by Renee Greene, Vice Chairperson

Approval of Minutes:

1. Minutes from May 13, 2013 meeting were approved.
2. Note: A special sub-committee meeting occurred on June 10, 2013 for Turning Point. They requested an affiliation to the committee for Day Support Services. This was approved by the sub-committee, as well as approval of the minutes and action of the sub-committee by the whole committee today.

Public Comment: None

Advocate's Report - Stewart Prost:

1. A committee member has not been attending meetings and cannot be reached. A request will be sent to the State Human Rights Committee to have this person removed. The committee will have an opening for a consumer. Providers were encouraged to see if they had someone to serve. The applications for potential committee members is posted on the DBHDS website.
2. Quarterly reports are due to the committee members two weeks before the meeting. You are still required to send your quarterly reports to the committee even if you are waiting for your license.
3. All providers began using the Comprehensive Human Rights System (CHRS) June 1, 2013. This is a system used by facilities and providers to input Human Rights and Licensure reporting requirements. NOTE: Abuse

allegations must be entered into the system within 24 hours. If the allegation occurs on a Saturday, the information must be entered into the system on Sunday. They are working on some technical issues with Explorer 9 users. You are still required to report the information if the CHRIS system is not working for you. Fax the report if necessary.

4. The Office of Human Rights is currently revising the regulations. Drafts of the regulations will go to the Department by the end of the year.

Providers with Information to Report:

1. A&C Alternative Care, LLC: Received Licensure visit.
2. Family and Community Transition Services: 1 complaint reported
3. Garris Group Family Services, LLC: Waiting for Licensure visit.
4. Genesis I - House of Care: Waiting for Licensure visit.
5. La Mariposa, Inc: Waiting for Licensure visit.
6. Noble Care, LLC: Received Licensure visit but did not receive CAP.
7. Quality Living, LLC: Moving from Portsmouth to Suffolk. No changes to services provided.

Providers with Nothing New to Report:

1. Best Friends Home
2. Crescent Counseling & Casework Services, Inc
3. Image House
4. Just By 5, Inc
5. Pathways to Life, Inc
6. Turning Point
7. Youth Solutions, Inc

*Motion to accept reports as submitted. Accepted.

New Business:

1. Best Friends Home: Revision to their Restraint / Seclusion policy for Skilled Nursing Care. They added protective restraints to include PCP review and recommendation of restraints. The committee approved with the addition of a specific time limit on each order. They recommended a maximum of one year for each protective restraint order.

Next Meeting: November 18 at 6:15pm
Major Hilliard Library
624 Old George Washington Hwy
Chesapeake, VA

Other Business: Stewart Prost provided training for the committee members on the Virginia Freedom of Information Act.

Closed Session: None

Meeting adjourned at 7:50 pm by Renee Greene, Vice Chairperson.